

Tennessee Department of Children's Services

Program Coordinator

The Tennessee Department of Children's Services (DCS) is the state's public welfare agency, overseeing child protective services, permanency and juvenile justice. DCS protects children who are victims of abuse or neglect and strengthens families through services that focus on family support and preservation. DCS staff responds to over 37,000 reports of child abuse and neglect a year and employees over 4,000 statewide.

DCS is seeking to fill a Program Coordinator position. This position is stationed in Wilder Youth Development Center (Fayette County). Responsibilities of the position are as follows:

- Manages two Continuous Quality Improvement (CQI) Coordinators at Woodland Hills and Mt. View Youth Development Centers.
- Develops strong working relations with Youth Development Centers' personnel, management and staff, providing guidance and data analysis as needed.
- Works cooperatively with three superintendents to ensure CQI is actively functioning in all Youth Development Centers.
- Ensures all CQI needs, including data analysis, are addressed at Wilder Youth Development Center.
- Ability to assist the Youth Development Centers with reaching accreditation and compliance of PREA, ACA, and COA standards.

Qualifications: Bachelor's Degree required (Master's preferred) in related fields of Social Work or Human Services; must have 5 or more years of increasingly responsible professional work with at least 3 year of supervisory experience

Desired Competencies

Data Analysis	Organization/Planning	Problem Solving
Report Writing	Conflict Management	Directing Others
Customer Focused	Presentation Skills	Positive Communication

Send Resume and writing sample to Misty.Neeley@tn.gov

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